

## Information on personal data processing for Suppliers

Pursuant to articles 13 and 14 of EU Regulation 2016/679/UE (hereinafter “GDPR”) FAPROSID S.R.L. (hereinafter “Controller”) with legal offices in Adro (BS), Via San Pancrazio, 13 – 25030, in its capacity as “Data Controller”, hereby informs you that your personal data, collected for the purposes of concluding the Supplier contract and/or to implement and/or stipulate the same, will be processed in compliance with the aforementioned regulations, to guarantee the rights, basic freedom, as well as the dignity of individuals, with particular reference to confidentiality and personal identity. We hereby inform you that whenever the services provided for you require the processing of the personal data of any third parties controlled by you, it will be your responsibility to ensure that you have fulfilled all the requirements of the regulation regarding these data subjects so that processing of their data by us is legitimate.

### **Source, purposes, legal basis and nature of the data processed**

Processing of your personal data, provided directly by you, is carried out by FAPROSID S.R.L. for the purposes of concluding the Supplier contract and/or to implement and/or stipulate the same.

Furthermore, it may be necessary to process the third party personal data that have been disclosed by the Supplier to this Company. With regard to this possibility, the Supplier acts as autonomous data controller and takes on the consequent obligations and legal responsibilities, thus relieving this Company from any objection, claim and/or request for compensation for damage, caused by processing, that may be made against the Company by the third parties concerned.

In compliance with current laws on personal data protection, and without the need for express consent from the data subject, the Data will be archived, collected and processed by this Company for the following purposes:

- a) to fulfil contractual obligations, to implement and/or stipulate the contract with the Supplier and/or manage any pre-contractual measures;
- b) to fulfil any legal obligations and tax requirements resulting from business activities and any obligations linked to administrative and accounting activities;

The legal bases of processing for purposes a) and b) indicated above, are articles 6.1.b) and 6.1.c) of the Regulation.

Providing Data for the aforementioned purposes is voluntary, but failure to provide the Data, or refusal to provide them, means that this Company would not be able to implement and/or stipulate the contract and supply the services requested within it.

### **Disclosure**

The Data may be disclosed to third parties that are appointed to carry out processing pursuant to article 28 of the GDPR and in particular to banks, insurance firms, to suppliers of services that are strictly necessary for carrying out business, or corporate consultants, where this may be necessary for fiscal, administrative or contractual reasons or for requirements that are protected by current legislation.

Your personal data, or the personal data of third parties that you control, may also be disclosed to external companies, duly identified, to which FAPROSID S.R.L. entrusts the fulfilment of obligations resulting from the assignment received and to which will be communicated only the data needed for the activities requested. All

the employees, consultants, temporary staff and/or any other “individual” who, authorised to process the data, carry out their activities based on the instructions received from FAPROSID S.R.L., pursuant to art. 29 of the GDPR, are appointed “data processors” (hereinafter “Processors”). The Processors, or those appointed to be Responsible for processing, are given adequate operating instructions by FAPROSID S.R.L., with particular reference to the adoption and observance of safety measures, to guarantee the confidentiality and the safety of the data. Specifically in reference to the aspects of personal data protection, the Client is invited, pursuant to art. 33 of the GDPR, to inform FAPROSID S.R.L. of any circumstances or events that may lead to a potential data breach to allow for immediate assessment and adoption of any measures aimed to counteract the event, by sending a communication to FAPROSID S.R.L. at the contacts provided below.

The Data will not be disclosed.

Except in the event of a specific request where FAPROSID S.R.L. is obliged to disclose data to the Public Authorities.

### **Transfer of data abroad**

Your personal data may be transferred abroad if necessary to carry out the assignment received. For processing of the information and data that may be disclosed to these subjects, levels of protection equivalent to those adopted for the processing of employees personal data will be requested. In any case, only the data needed to pursue the required purposes will be disclosed and the regulatory tools required by Section V of the GDPR will be applied. Furthermore, the Controller may use e-mail, Cloud Backup and other applications that imply transfer of your data abroad. The companies responsible for providing such services will be asked to provide levels of protection that are equivalent to those guaranteed by the Controller.

### **Processing logic, methods and retention times**

Your data are collected and registered in a lawful and correct manner for the purposes described above and in compliance with the principles and requirements of art. 5 c 1 of the GDPR.

Data processing is carried out using manual, IT and telematic means with logic that is strictly related to the actual purposes and, in any case, will guarantee their safety and confidentiality.

Your personal data will be processed by FAPROSID S.R.L. for the entire duration of the assignment and also subsequently to assert or protect its rights or for administrative purposes and/or to fulfil any obligations resulting from the applicable *pro tempore* regulatory and legal framework and in compliance with the specific requirements of the law on data retention.

### **Nature of provision**

In relation to purposes a) and b) mentioned above, provision of your personal data is essential to complete the assignment undertaken between you and FAPROSID S.R.L. and to allow FAPROSID S.R.L. to fulfil the obligations of the applicable regulations: failure to provide your data, or refusal to provide them, would make it impossible for the Company to implement and/or stipulate the contract and provide the services requested therein. Therefore, we hereby inform you that processing of your personal data is carried out on the basis of the requirements of art. 6 c. 1 b) of the GDPR.

### **Rights of the data subject**

In compliance with, within the limits of, and under the conditions described in the regulation on personal data protection regarding the exercising of rights of data subjects<sup>1</sup>, as far as the processing covered by this information is concerned, as the data subject, you have the right to ask for confirmation of whether your data are undergoing processing or not, to access the personal data that concern you and in relation to them, you have the right to ask for modification or cancellation, to ask that any parties to which your data have been disclosed by this Organisation be notified of their modification or cancellation, ask for limitation of processing

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<sup>1</sup> ex Art.12 and Arts. 15-22 of EU Regulation 2016/679/UE

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in the cases foreseen by the regulation, the portability of the personal data – provided by you – in the cases specified by the regulation, to oppose processing of your data and, specifically, you have the right to oppose decisions that concern processing if it is based solely on automated data processing, including profiling. In the event that you believe that processing regarding your data breaches the regulations of the GDPR, you have the right to lodge a complaint with the Guarantor pursuant to art. 77 of the GDPR.

If you intend to request further information about the processing of your personal data or exercise any of your rights, you can write to Sara Rubagotti ([sara.amministrazione@faprosid.com](mailto:sara.amministrazione@faprosid.com)).

### **Data Controller**

The Data Controller, pursuant to art. 4 of the GDPR, is FAPROSID S.R.L., Via San Pancrazio, 13 – 25030 Adro (BS) VAT No.: 00629030982 – Tax Code: 01461680173

The Data Controller

FAPROSID S.R.L.

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